

**THE
PINE CITY
SPORTSMEN'S CLUB
INCORPORATION**

**CONSTITUTION
and
BY-LAWS**

Incorporated on June 26, 1947

Includes all changes as of November 17, 2014

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THE PINE CITY SPORTSMEN'S CLUB INC.
CONSTITUTION AND BY-LAWS

Article 1 Name

The organization shall be known as "The Pine City Sportsmen's Club, Inc." and shall be referenced in this document as "the Club".

Article 2 Location

Its principal office shall be at 187 Mt View Drive, Pine City, New York.

Article 3 Purpose and Objectives

The objectives of the Club shall be as follows:

1. The promotion of better hunting and fishing. This shall be accomplished by securing, raising, and liberating fish and game, improving lakes, streams, and game cover by establishing fish and game refuges, and by fostering a better observance of the conservation laws.

2. The promotion of better sportsmanship, a better spirit of cooperation between landowners and sportsmen and entertainment through trap, rifle, pistol, black powder, archery, outings, and other social events of interest to sportsmen and their families.

Article 4 Membership and Dues

Membership

There shall be three (3) classes of membership known as:

1. Individual ~~—(Includes spouse)~~ (18 years of age or older)
2. Family ~~— (Includes spouse)~~ (includes children until they reach the age of eighteen (18).
Exception: Children who are attending college can remain under the family membership until they reach the age of twenty one (21) or leave college, whichever occurs first. If a child over 18 remains as a member of the club through the Family membership, he/she shall have no voice or vote in club matters the same as a family child under the age of 18.
3. Life Member (Age 60 or older AND 10 years of continuous membership with the club)

Article 4 Membership and Dues (Continued . . .)

Eligibility for and Rights of Membership:

All persons eighteen (18) years of age or older who subscribe to the objectives of this organization are eligible for membership in this club.

_____ Membership entitles a member to the facilities of the Club and the right to bring a single guest when ~~—~~accompanied by athe member.

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A family member under the age of 18 is entitled to the use of the Club grounds, but does not have a voice or vote in meetings. In addition, he/she must be accompanied by a parent, legal guardian who is a member, or a ~~club~~ member 18 years of age or older with written permission from the parent or legal guardian.

Dues

Membership Dues - \$75.00 plus New Membership Initiation Fee - \$25.00
(So, a new membership is \$75 dues plus \$25.00 Initiation Fee)

Late Membership Renewal Fee (After January ~~131~~ of any given year) - \$25.00
(If you do not pay your membership fee of \$75.00 by ~~December~~January 31 of any given year, your renewal membership fee is \$75 plus a \$25.00 late membership renewal fee.)

Membership Renewals that are not late (paid before January ~~131~~ of any given year) are \$75.00.

NOTE: Children of paid up memberships shall not have to pay an initiation fee upon their eighteenth (18th) birthday.

Life Members are exempt from the payment of dues. (See membership for definition of life member.)

The President, First Vice-President, Second Vice-President, Secretary and Treasurer of the Club will receive a free membership for one (1) year following their term of duty.

If a new member joins the club on or after October 1, their membership will cover the remainder of the year and the following year. This does not apply to current members. Once you join the club you are not a new member even if you let your membership lapse in any given year.

CREDIT TOWARD DUES:

To receive a \$35.00 credit on next year's membership fee, you must perform twenty-five (25) hours of productive service to the Club during the membership year. Therefore, your dues the following year of the year you perform the service will be \$40 (plus late fee if applicable – see above).

WORK PARTIES

Work parties will be the Saturday before the monthly club meeting EVERY MONTH. Additional dates can be set and dates can be cancelled as necessary.

The schedule, with actual dates, will be set in December of each year for both the monthly club meetings and the work parties and will be posted and sent out in a newsletter if one is sent out. The Board will make a list of work that needs to be done at the club and will update it monthly with assistance from House and Grounds.

The Work List will be posted at the club and on the website.

The member can accomplish working their 25 hours of productive service by:

- Coming to organized work parties
- Doing work on their own (method of documentation listed below)
- Helping run or running a discipline
- Being a member of the executive board – includes all members of the board

Lifetime members are not required to work 25 hours, but can.

It will be each member's responsibility to make sure that their hours worked are documented.

The club membership is a family membership – any/all members of the family can work to cover the 25 hours of productive service.

- What is productive service? Service that actually is needed and that the board determines to be productive. Dictionary – achieving or producing a significant amount or result. For example – working 8 hours and producing a wheel barrel of cut wood – would not be considered productive.

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DOCUMENTATION OF WORK

A two page carbon copy form will be provided at the clubhouse for workers who do work on their own. The form will have the following: Date Worked; Member Name; Family Members; Total Hours Worked: Work Location: Work Performed. One copy must be left at the clubhouse and one copy must be retained by the club member. All sections of the form must be filled out.

Time Worked Less Than 25 Hours

Time worked will not be pro-rated. Meaning if you work less than 25 hours of productive service for the calendar year, you do not get a reduction in your membership fee. The EXECUTIVE BOARD will review extenuating circumstances, on a case by case basis, regarding any issues that arise regarding partial hours worked and only extenuating circumstances will be considered when determining whether a club member will be given credit for hours worked less than 25 in any given year.

Article 5 Elective Officers

The **Elective Officers** of the Club shall be as follows:

1. President
2. First Vice President
3. Second Vice President
4. Secretary
5. Treasurer
6. Four (4) Executive Board Members

The **Executive Officers** shall be the President, First Vice-President, Second Vice-President, Secretary and Treasurer.

The **Executive Board** shall be the Executive Officers listed above and the 4 (four) Executive Board members.

Article 6 Nominations, Elections, and Filling of Vacancies

Nominations

Nominations for elective office shall take place every year at the November meeting. Nominees must be at the nominations meeting in order to be considered for nomination. There shall be no nominations accepted before or after the November meeting.

Elections

Elections shall take place every year at the December meeting. Nominees must be at the elections meeting in order to stay on the ballot for elections.

Vacancies

Vacancies shall be filled by nomination and election by the Club Members at the next succeeding meeting following a notice of such vacancy. Vacancies that are filled in this manner shall be for the remainder of the term of the office that is being filled. Nominees must be present.

No office may be combined by election.

Article 7 Qualifications for Office and Terms of Office; Assumption of Duties

All club members elected to elective positions must have at least one (1) year of continuous membership to be elected.

Elective Offices are for a one (1) year term.

Newly elected officers shall assume their duties at the first club meeting of the New Year.

A meeting shall be held between the outgoing elected officers and the incoming elected officers prior to the first club meeting of the New Year.

Article 8 Duties of Elective Officers

Duties of the President

The President shall preside at all meetings of the Club and shall fill the usual duties of such a position. The President shall be a member of all committees. The President shall preside at all committee meetings unless this duty is turned over to another member. He/she shall deliver to his/her successor in office all reports and records of the Club.

The President will have control of up to \$150.00 (one-hundred and fifty dollars) to be used for emergency funds for the good of the Club. This can be used without prior approval from the Club membership.

The President is authorized to sign all checks.

The Vice Presidents shall, in the absence or inability of the President, assume the duties of the President. He/she shall deliver to his/her successor in office all reports and records of the Club. The Vice Presidents are authorized to sign all checks.

Duties of the Secretary

The Secretary shall take, disseminate, and preserve the minutes of all meetings, newsletters, and all correspondence as directed. He/she shall receive and preserve the reports of all committees. He/she shall deliver to his/her successor in office all reports and records of the Club.

Duties of the Treasurer

The Treasurer shall receive all money collected and shall have custody of all funds of the Club. He/she shall pay all obligations of the Club. He/she shall also make a report at each meeting of the income and disbursements and of the money on hand and provide a copy of this report to the Secretary for inclusion in the minutes. He/she shall collect all correspondence from the PO Box. He/she shall be responsible for maintaining records of all financial transactions and shall deliver to his/her successor in office all books and papers pertaining to his/her office. The Treasurer is authorized to sign all checks.

Article 8 Duties of Elective Officers (Continued)

Treasurer's Audit:

~~At any meeting any member may call upon the~~ Every January, an audit of the Treasury will take place. ~~The~~ President of the Club ~~to~~ will delegate one club Executive Board Member and one club member to Audit the Treasurer's books and have a report of their Audit at the next Regular Meeting. This can be done as often as necessary, but should be at a minimum of once per year. In addition, an audit may be requested by any member, at any time during the year if shown sufficient cause for the request and approved by the membership.

Duties of the Executive Board

The Executive Board duties shall be as follows and are in addition to any other duties noted in this Constitution and By-Laws:

- Interpretation of the rules.
- Recommendation of penalties on Club rule offenders.
- Have access of up to one half (1/2) of the club's current treasury amount for emergency finances.

Article 9 Committees

Committees may be appointed by the President or by the Club at any meeting for any purpose within the scope of the organization. This will cover projects, competitions, events, etc. Such committees shall submit written reports and file the same with the Secretary as soon as their duties are completed.

All standing committees shall make a verbal report at each meeting and a written record will be maintained as a part of the minutes of such meeting.

Membership Committee

The membership committee shall keep an accurate list of all members showing their name, address, and record of their payment of dues, attend to the collection of dues and immediately pay over all dues to the Treasurer with an itemized list of same.

Article 10 Resignations and Dismissals from Office and Removal as Club Member or From Club Grounds

Dismissal of Elective Officers

Any elected officer of the Club may be dismissed from office upon the motion of any club member when approved by a vote of two-thirds (2/3rds) of the members present; providing, however, that such removal from office has been introduced at the preceding meeting.

Removal as Club Member

Any member of the Club who shall be convicted of intentional violation of the Conservation Law or who is guilty of behavior unbecoming to a member of this organization may be subject to expulsion on a vote of two-thirds (2/3rds) of the members present at any meeting where the issue is brought up. It shall be the duty of all members who shall become aware of the above to bring the situation to the attention of the

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Executive Board immediately. It shall be the duty of the President or his designee to bring before the club any case of such conduct that needs to be brought to the club member's attention. The term of expulsion for intentional violation of Conservation Laws shall be a minimum of one (1) year. The maximum term shall be

Article 10 Resignations and Dismissals from Office and Removal as Club Member or From Club Grounds (Continued)

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the length of time that his/her hunting license is revoked. In the event that a member is reported, the Secretary shall send said member a letter requesting his/her presence at a predetermined meeting.

Removal from Club Grounds

Any member or visitor causing a disturbance or considered in an unfit condition may be refused the use of the club facilities. This member or visitor is to be judged by a group of not less than 3 (three) members present.

Resignations: Board members who tender their resignation must wait at least 1 full membership year before they may run again for a board position.

Article 11 Meetings

The order of business at all meetings shall be as follows:

Calling the meeting to order, reading the minutes of the last meeting, Treasurer's report, introduction of new members, communications received, reports of committees, unfinished business, new business

After the meeting has been called to order no voice shall be heard until he/she has the President's acknowledgement and stands to address the chair.

Meetings shall be held on the last Monday of the month. However, the meeting may be changed from the last Monday of the month in any given month provided that notice is given at least 60 days prior to the meeting. This notice must be in writing.

A quorum shall be necessary to conduct business at any club meeting. A quorum shall be 2 (two) Executive Officers and 5 (five) Members. The 4 (four) Executive Board positions shall not count as an Executive Officer, but shall count as a member when determining whether a majority exists to hold a meeting.

All members and guests who attend any meetings of the Club must sign in.

At the first meeting of the new year all Club property must be surrendered by the outgoing officers, committee members, resigning members, and any member who has not renewed his/her membership. Any elective officer must turn in all Club property immediately upon their resignation or removal from office.

The Executive Board shall meet a minimum of two (2) times per year.

The Executive Board must operate as a quorum. A quorum shall be a majority of the Executive Board members plus one. Therefore, in order to hold an Executive Board meeting 6 (six) Executive Board members must be present. The 6 (six) Executive Board members must consist of at least 3 (three) Executive Officers in order to hold an Executive Board Meeting.

Article 12 Amendments and Changes to Constitution, By-Laws and Rules

The Club's Constitution and By-Laws and rules, or any part thereof, may be altered by a vote of two-thirds (2/3rds) of the members present at any meeting; providing, however, that notice of such amendments or changes shall be given in the agenda for the meeting and the agenda is sent out to the membership, OR providing such amendments or changes have been introduced at the preceding meeting.

Article 13 Rules or Order

Robert's Rules of Order for Parliamentary Proceedings shall be used as a guide to govern all meetings and in debate, except when in direct conflict with the Constitution and By-Laws of the Club.

Historical archive of changes to the By-Laws

NOTE: Changes to the By-Laws were provided to the membership at the meeting of August 29, 2011. They were approved by the membership by a vote of the members present at the October 31, 2011, meeting. No one was opposed. Changes carried.

Bob Caccia, Roy Barber Sr., Executive Board, Bob Conley, Greg Snyder, Skip Evans, Toni Dragotta, Vice President, Ken Bellinger, Treasurer, Jerry Foulke, Executive Board, Wally Hunt, Brent Casciotti, Rich Lathrop
Jim Osborne

NOTE: Changes to the By-laws made on 03/26/12 by vote of the membership were introduced on 2/26/12. No one was opposed. Changes carried.

Bill White, Kris Randall, Toni Dragotta, Greg Snyder, Bob Conley, Roy Barber Sr., Denice Hamm, Alan Stephens, Denny Wolfe, Mike Murray, Denny Hyde, Skip Evans, Wally Hunt, Paul Zubriski, Bob Herrick, Jeff Zuver, Ken Michaels, Ken Bellinger, Rich Lathrope

NOTE: 07/29/13 meeting vote to change Dues from below to what is in the current by-laws.

By Law change - From

Dues

Membership Dues are \$25.00 (twenty-five dollars)
plus a \$25.00 (twenty-five dollar) donation per year for a total of \$50.00.

Initiation Fee: As of February 1, 1979, ALL NEW MEMBERS and ALL OLD MEMBERS whose memberships have expired for a period of one full year will be required to pay an Initiation Fee of \$5.00 (five dollars).

NOTE: Children of paid up Family membership shall not have to pay an initiation fee upon their eighteenth (18th) birthday. No one opposed. Carried.

Roy Barber Sr, Gary Hogate, Nichole Rice, Bob Conley, Roy Barber Sr, Sue Kantz, Bill White, Skip Evans, Greg Snyder, Kevin Rogers Jr., Mark Aumick, Josh Vaughan, Ed Considine, David Drew

NOTE: 11/17/14 meeting vote to change Article 4 from below to what is in the current by laws.

The last 3 meetings the club has discussed making changes to the bylaws. At the November meeting the bylaw changes were voted on and passed. Motion Wolfe, 2nd Damon Draxler-Bedrosian. Carried. Attendees at meeting: Damon Bedrosian, Bill White, Skip Evans, Roy Barber, Alan Stephens, Denice Hamm, Roy Barber Sr, Greg Snyder, Ed Considine, Toni Dragotta

Article 4 Membership and Dues (Continued . . .)

Dues

Membership Dues - \$50.00 plus New Membership Initiation Fee - \$25.00

(So, a new membership is \$50 dues plus \$25.00 Initiation Fee)

Late Membership Renewal Fee (After January 1 of any given year) - \$25.00

(If you do not pay your membership fee of \$50.00 by December 31 of any given year, your membership fee is \$50 plus a \$25.00 late membership renewal fee.)

Membership Renewals that are not late (paid before January 1 of any given year) are \$50.00.

NOTE: Children of paid up memberships shall not have to pay an initiation fee upon their eighteenth (18th) birthday.

Life Members are exempt from the payment of dues. (See membership for definition of life member.)

The President, First Vice-President, Second Vice-President, Secretary and Treasurer of the Club will receive a free membership for one (1) year following their term of duty.

CREDIT TOWARD DUES:

To receive a 50% (fifty percent) credit on next year's membership fee, you must perform twenty-five (25) hours of productive service to the Club during the membership year.